



April 19, 2020

Dear parents and guardians,

I hope this letter finds you well and thank you for your patience, understanding, and flexibility during remote instruction. I'm writing to provide a few updates about remote instruction and student attendance.

- Remote Instruction
 - Since the Governor's directive to implement remote instruction, we have been working diligently to establish our practices and make adjustments as necessary. To assist us with this effort, please take a moment to complete this nine question Google Form and provide feedback from your perspective/experience - <https://forms.gle/Xqb2CgJ9AP4Vdnab8>
- Attendance
 - Student attendance is outlined in the Expectations for Elementary Students (PK-5). This document is posted on the district website under COVID-19 and copied below:
 - *As outlined in the Elementary Student Handbook, parents should contact the school regarding student absences. If parents are unable to contact the school, parents should contact the teacher/building administrator. Patterns of absence not ascertained by the school to be caused by sickness or other justifiable reason, shall be reported by the Principal to the district's Attendance Officer/Court Liaison. Students who do not participate and/or engage in remote instruction will be given an unexcused absence.*
 - Challenges with student attendance, engagement, and participation should be addressed at the school level through communication with your child's teacher and/or school administration. Schools can be flexible in both understanding of a variety of circumstances during this situation and with adjusting student attendance as needed.

Thank you again for supporting our efforts to implement remote instruction. As a parent and educator, I understand the challenges of both working from home and coordinating remote learning for children. While challenging, please join me in thanking our teachers who have done amazing work. Thanks again and be well.

Sincerely,

Garth J. McKinney, Ed.D.

Assistant Superintendent of Elementary Education